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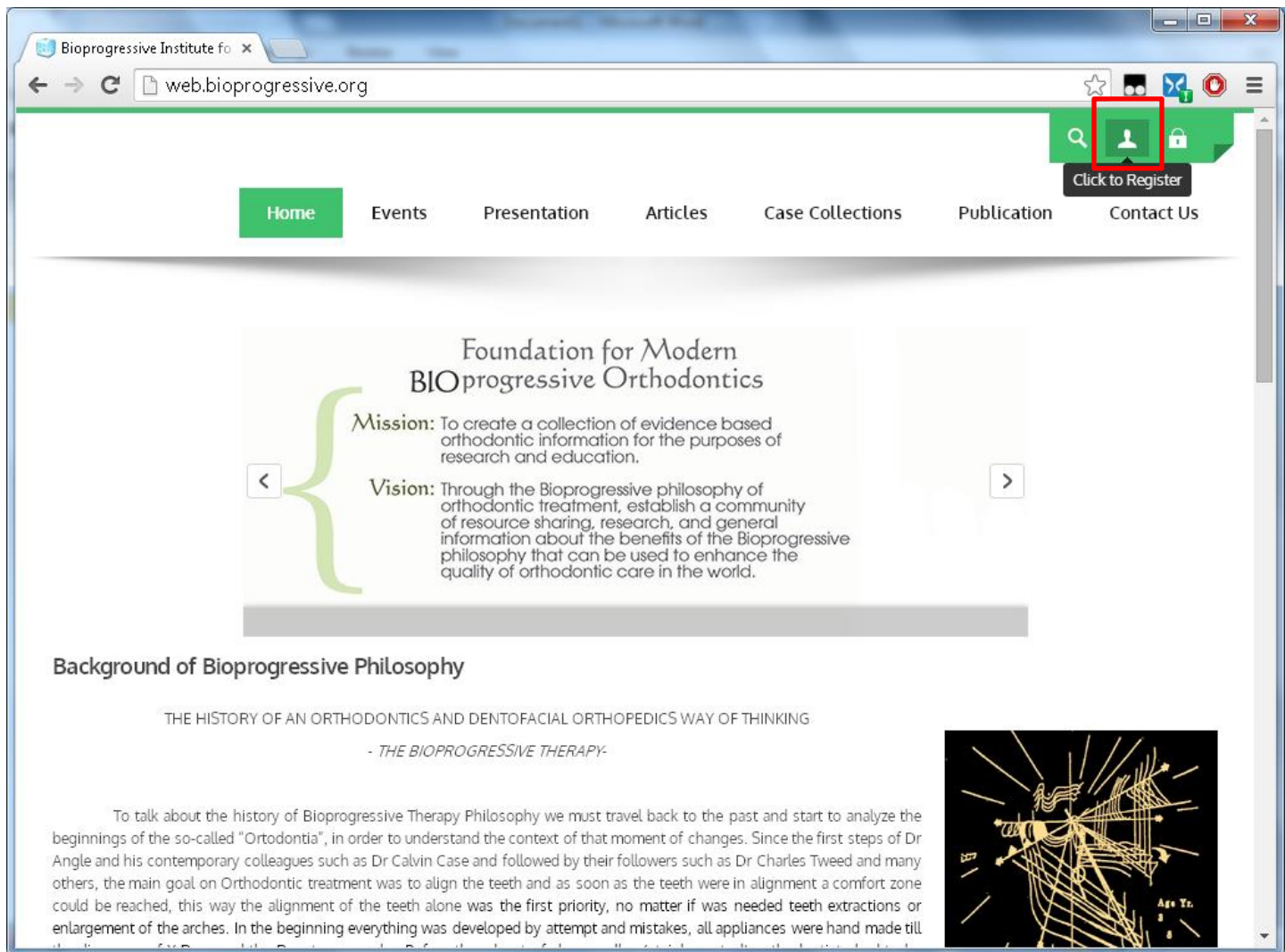
Bioprogressive User Module

New User Registration

1. Open Bioprogressive official website www.bioprogressive.org

2. Click on *Click to Register* button on the page

3. On the Registration form page please fill all required information and click *Register* button to complete the process

4. User will receive an email in order to validate the User ID
5. After validation, login at the Portal with the created User ID and Password and choose a membership package level, paying with a credit card or using a PayPal account
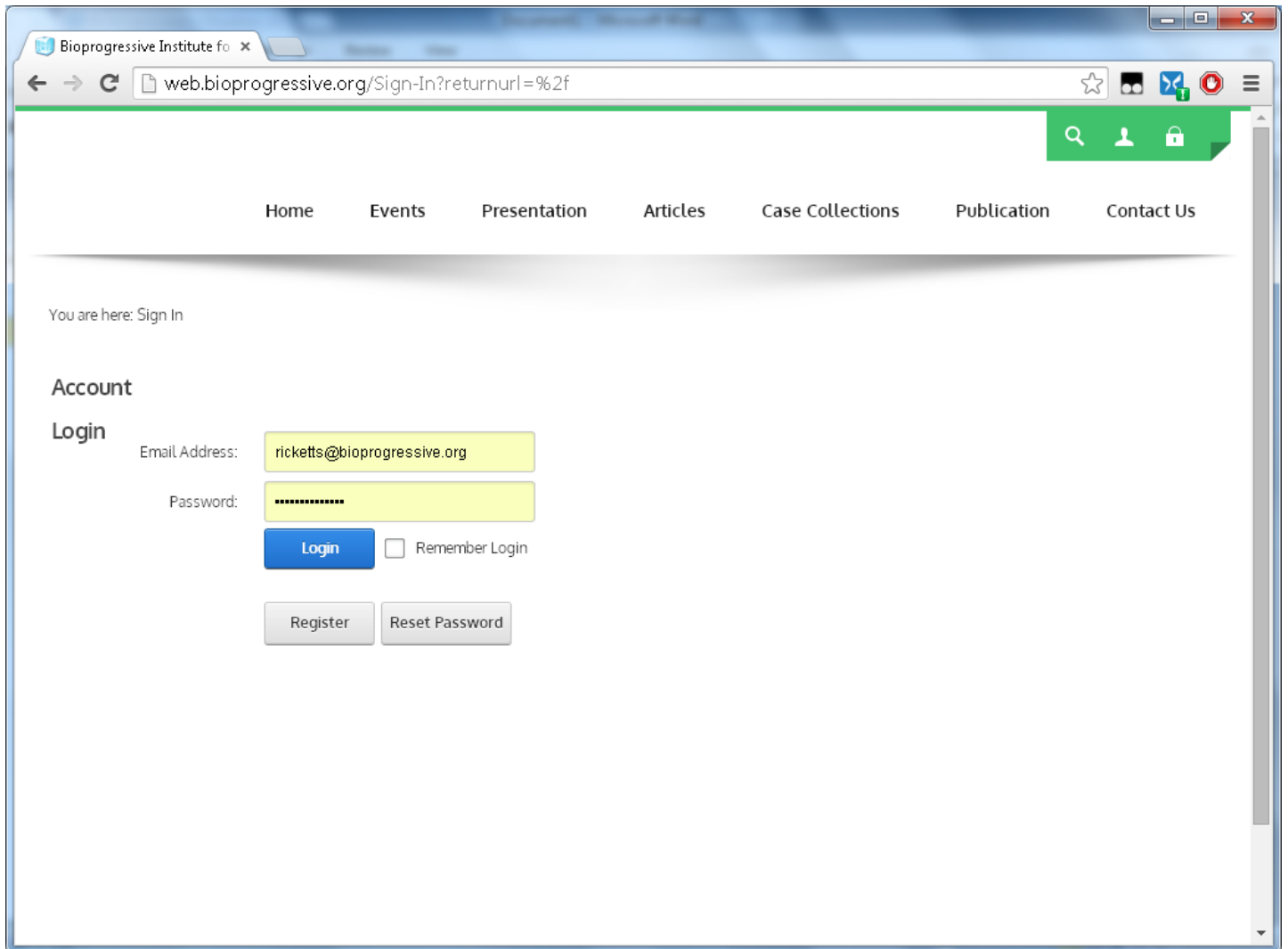
Login

1. Open Bioprogressive official website www.bioprogressive.org

2. Click on *Click to Login* button on the page

3. Type Email Address & Password to login. And then click *Login* button

4. Below is Bioprogressive web with user logged in

5. Click on *Click to Logout* button to logout from current user logged in

Reset Password

1. Click *Reset Password* button on the Bioprogressive login page

2. Fill required information on the reset password form page and click *Send Reset Link* button

3. Check email from Bioprogressive Admin and follow the instruction to reset password

Change Password

1. To change password user need to go user profile that can be accessed by clicking user name on the top right corner as shown below
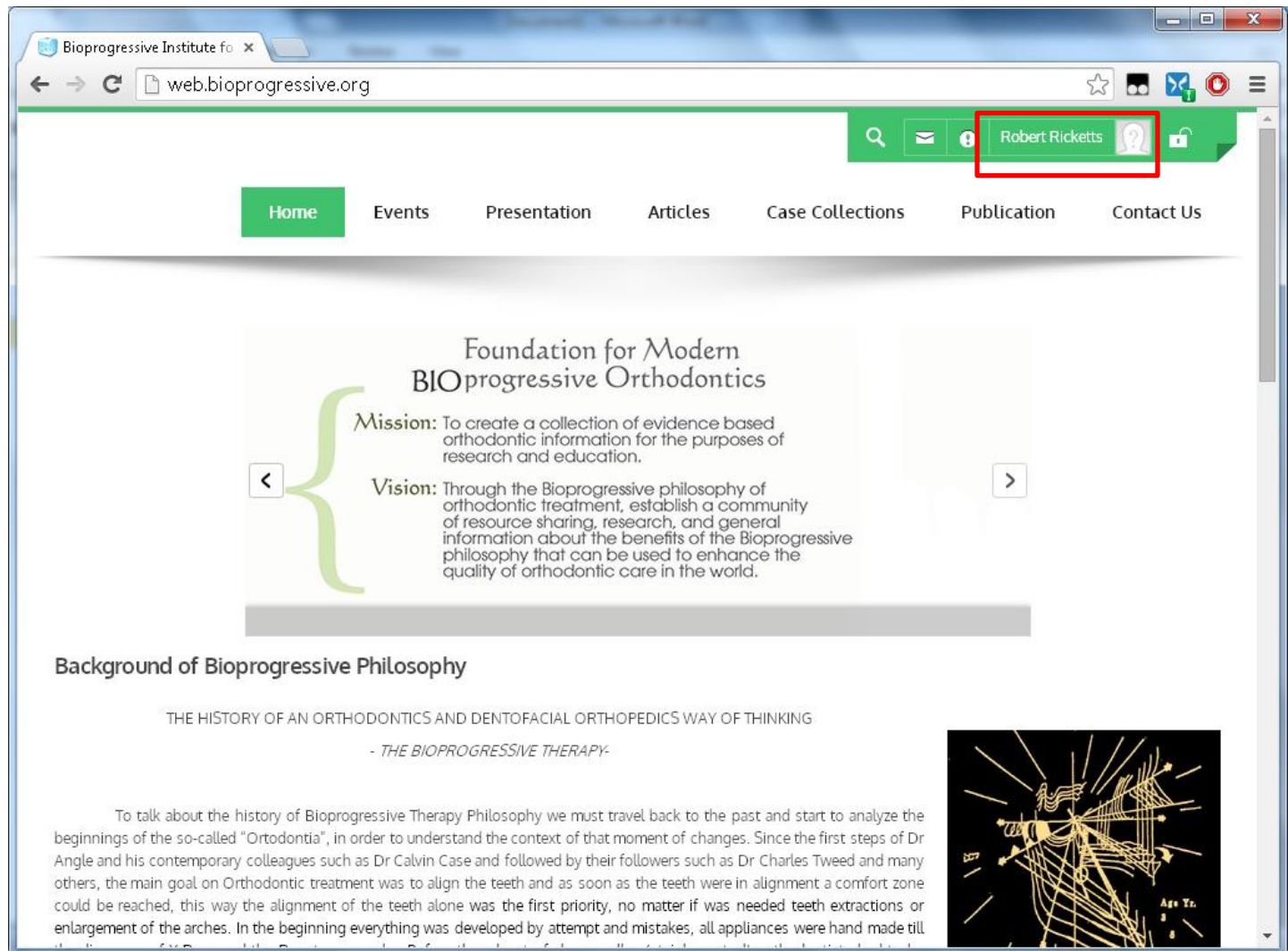
2. Click My Account button as shown below
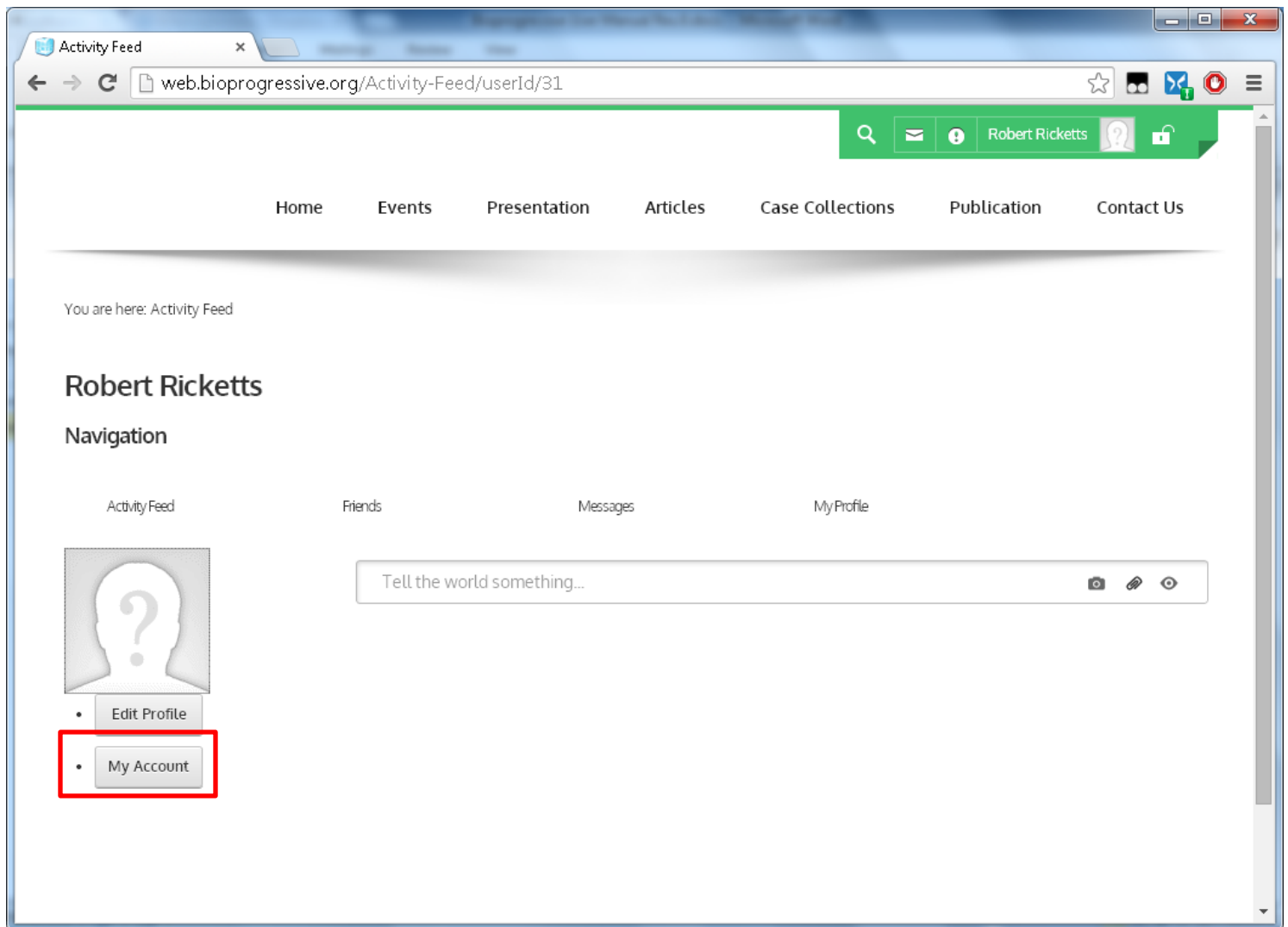
3. Change your password as you want and then click *Change Password* button to complete the process

Bioprogressive Process Diagram
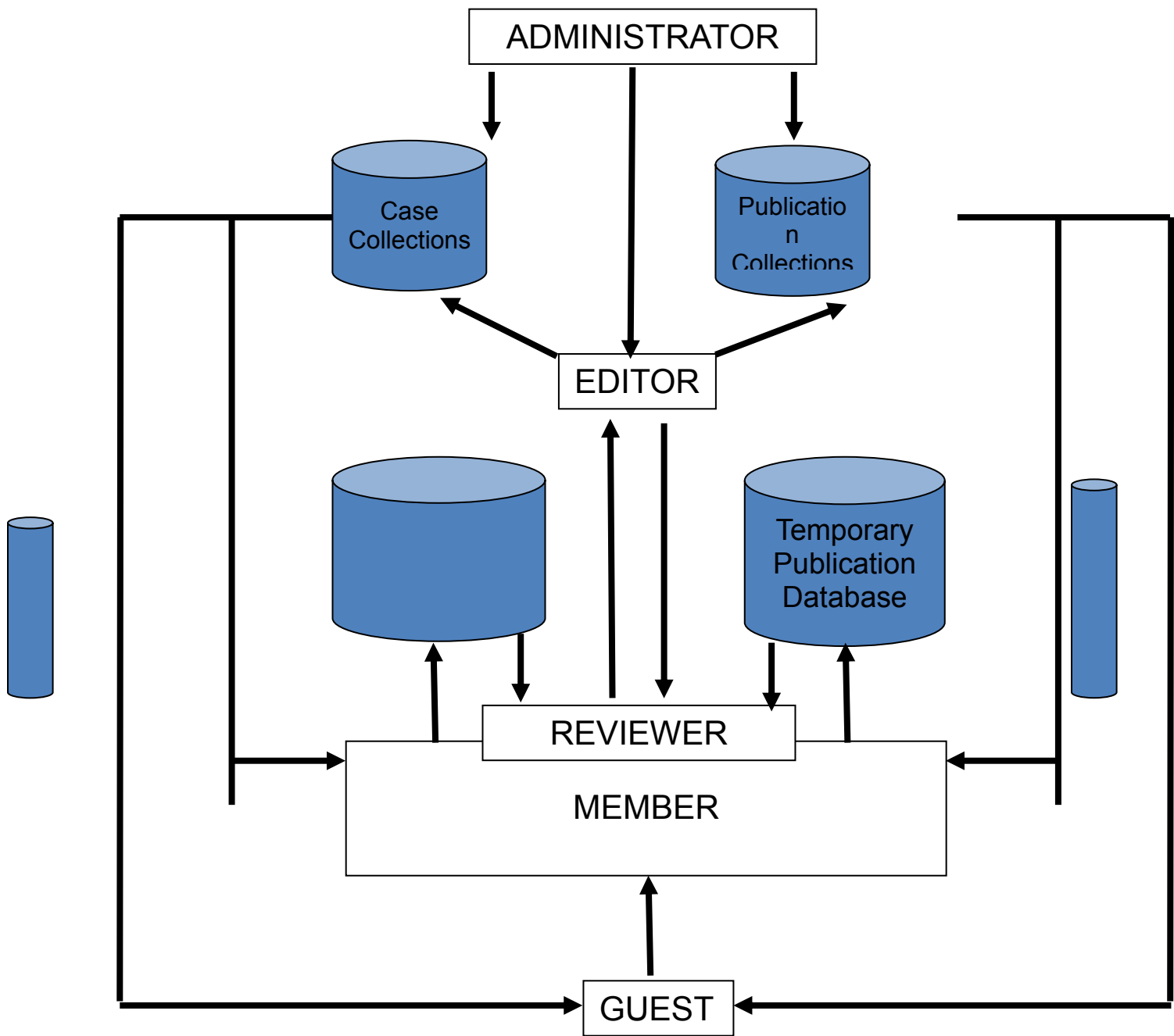
Login as Regular User

Regular user able to view case list, submit case, retrieve iSmartOffice PIN & view review from Reviewer user
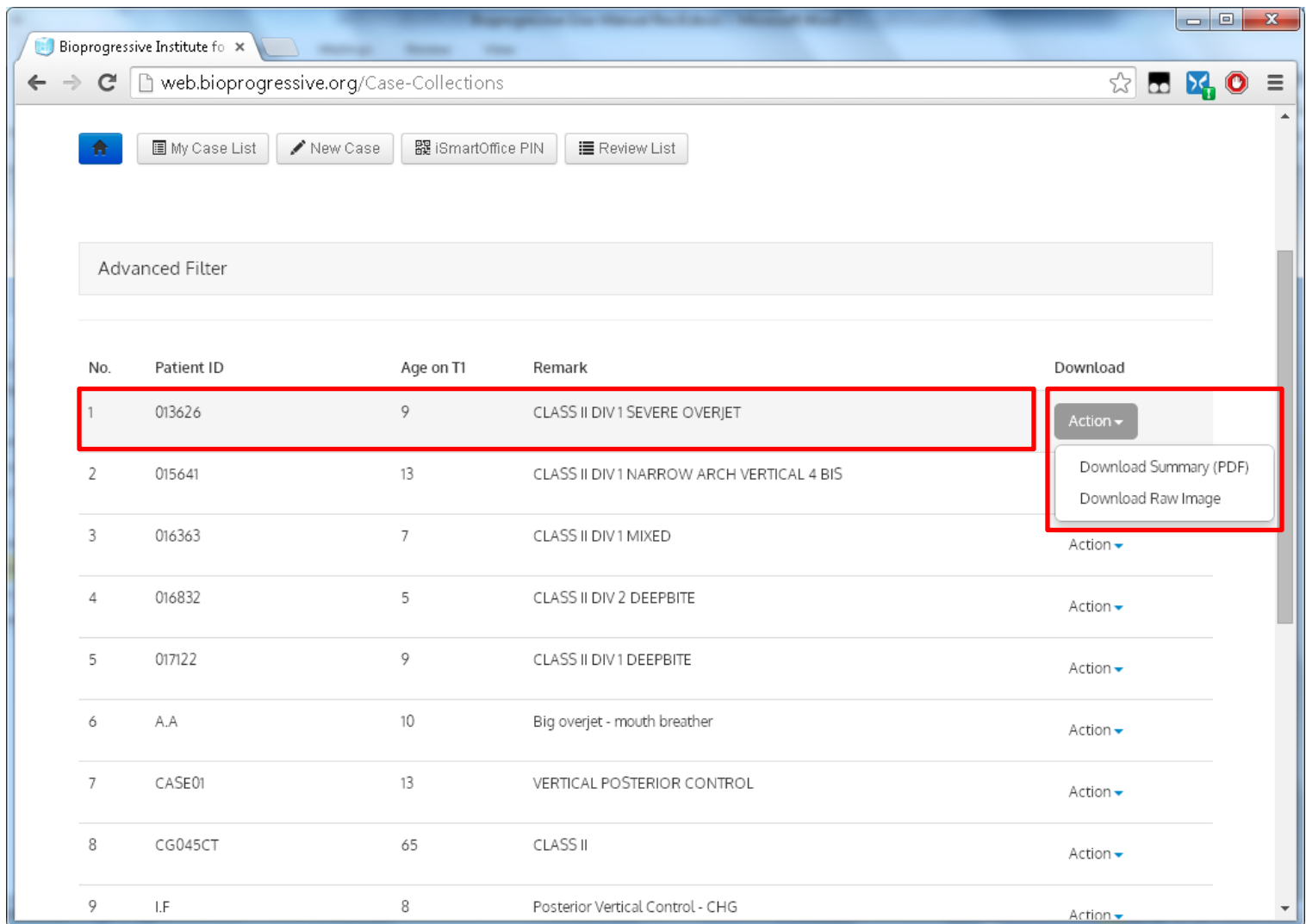
View Case List

1. Click on Case Collections to view all available cases

2. Click *Action* button to download Case Summary & Raw Image of selected case
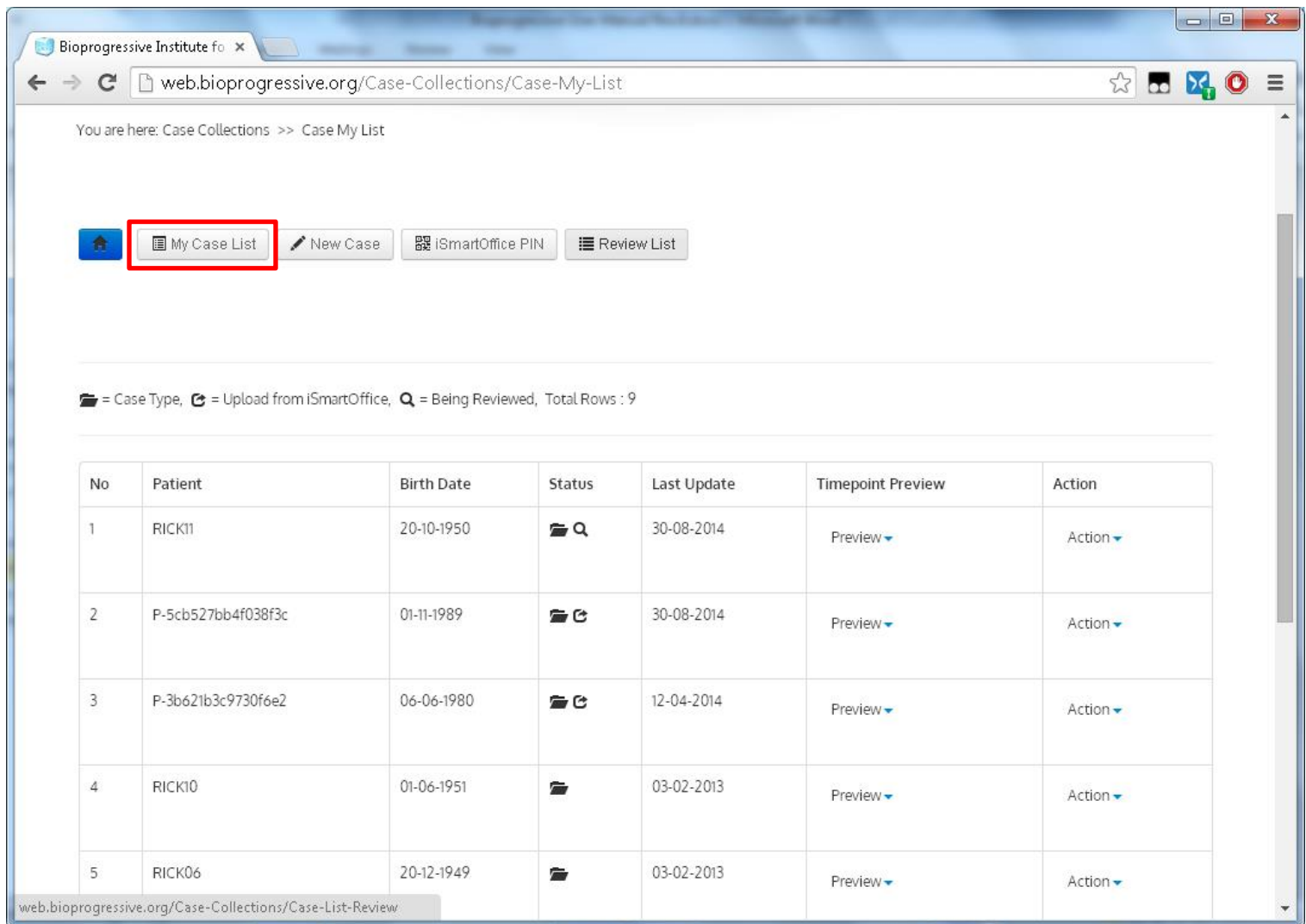
3. Click on *My Case List* to view submitted case from current user

View iSmartOffice PIN

Click on *iSmartOffice PIN* to retrieve PIN that can be used to upload case from iSmartOffice application

View Review List

Click on *Review List* to view any review received from Reviewer

Submit New Case

1. Click on *New Case* to start submit new case

2. Please download and read an instruction on how to prepare the case for submission.

   Case for submission should follow this standard (as written in the protocol on how to submit case), which is good photographs, well calibrated digital radiographs (lateral and/or frontal), picture of dental casts, other radiographs, Cephalometric Ricketts analysis, VTO and superimposition.

   Case can be categorized as treated or untreated (which is longitudinal follow up)

3. Fill all required information and then click *Add New* button to continue to next step

4. On the *Case Property Edit* page please fill all required information and then click *Update* button

5. On the *Case Time Point Edit* please fill all required information and then click *Update* button

Case ID (Readonly)	Timepoint No (Readonly)	Name	Date
107	1	No name	

Image Type	Existing Picture	Upload New Picture	Delete Current Picture
Composite Photographs	No Image Available	Choose File No file chosen	Delete
Lateral Ceph Radiograph	No Image Available	Choose File No file chosen	Delete
Lateral Ceph Tracing	No Image Available	Choose File No file chosen	Delete
Panoramic Radiograph	No Image Available	Choose File No file chosen	Delete
Study Model	No Image Available	Choose File No file chosen	Delete
Frontal Ceph Radiograph	No Image Available	Choose File No file chosen	Delete
Frontal Ceph Tracing	No Image Available	Choose File No file chosen	Delete

6. Below is the last page of the submission case

7. Click on *Case List Page* to go back to Case List page
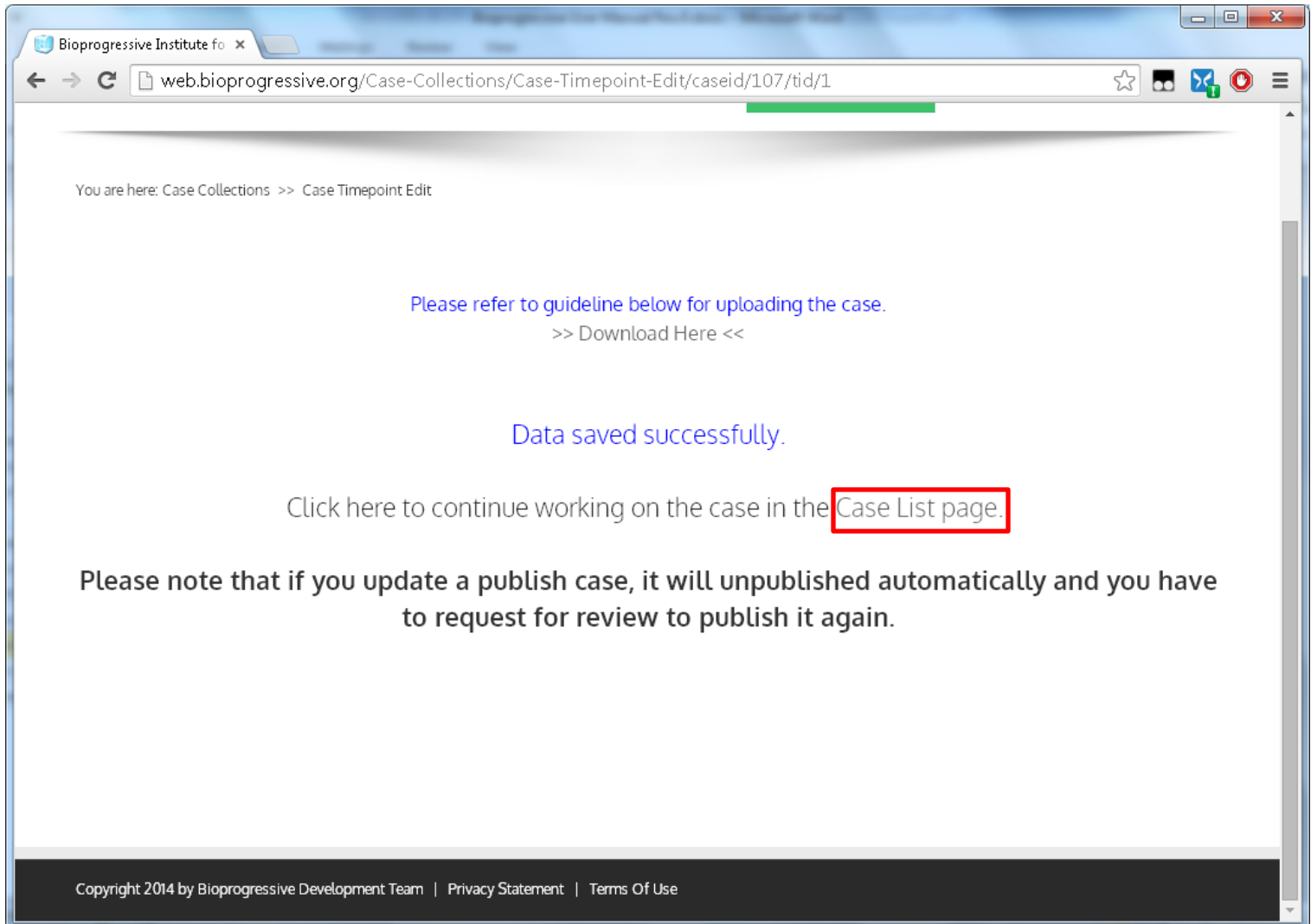
8. Below is submitted case from previous submission process

9. User can preview case summary based on each Time Point under TimePoint Preview column.

10. User can manage the case using Action button as shown below

11. Click Request Review to request a review for selected case

12. Please note that if user update a publish case, it will unpublished automatically and user have to request for review to publish it again

13. Case that has been requested for a review will be noted as shown below

    A notification through email as well as in the website will show that the CASE submitted is now being reviewed

    Any update from the editor or reviewer will be posted directly to the user's email or user's page (when user logged in to the website)

Publications

Regular user allowed viewing, downloading and submitting a publication.

View Publications List

1. Click on *Publication* to view all available publications

2. Click *Action* button to download publication & Raw Image of selected publication

No.	Title	Year	Author	Rating	Action
1	Cephalometric Orientation Part I	1975	R.M. Ricketts	No rating yet.	Action ▾
2	Cephalometric Orientation Part II	1975	R.M. Ricketts	No rating yet.	Action ▾
3	GOLDEN PROPORTION	2009	R.M. Ricketts	No rating yet.	Action ▾
4	New Perspective on Orientation and Their Benefits to Clinical Orthodontics	1975	R.M. Ricketts	No rating yet.	Action ▾
5	OCCLUSION	1998	R.M. Ricketts	No rating yet.	Action ▾
6	Perspectives in the Clinical Application of Cephalometrics - The First Fifty Years	1981	R.M. Ricketts	No rating yet.	Action ▾
					Download File
7	Stretching the Mind	2002	R.M. Ricketts	No rating yet.	Download Raw Image
8	The Value of Cephalometric and Computerized Technology	1972	R.M. Ricketts	No rating yet.	Action ▾
9	Understanding the VTO - Part II	1998	R.M. Ricketts	No rating yet.	Action ▾

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3. Click on *My Pubs List* to view submitted publication from current user

View Review List

Click on *Review List* to view any review received from Reviewer

Submit New Publication

1. Click on *New Pubs* to start submit publication

2. Fill all required information and click *Add New* button to continue to next step

3. Click on *Publication List* to go back to publication page

Bioprogressive Institute fo ✕

web.bioprogressive.org/Publication/Publication-Submit

Robert Ricketts

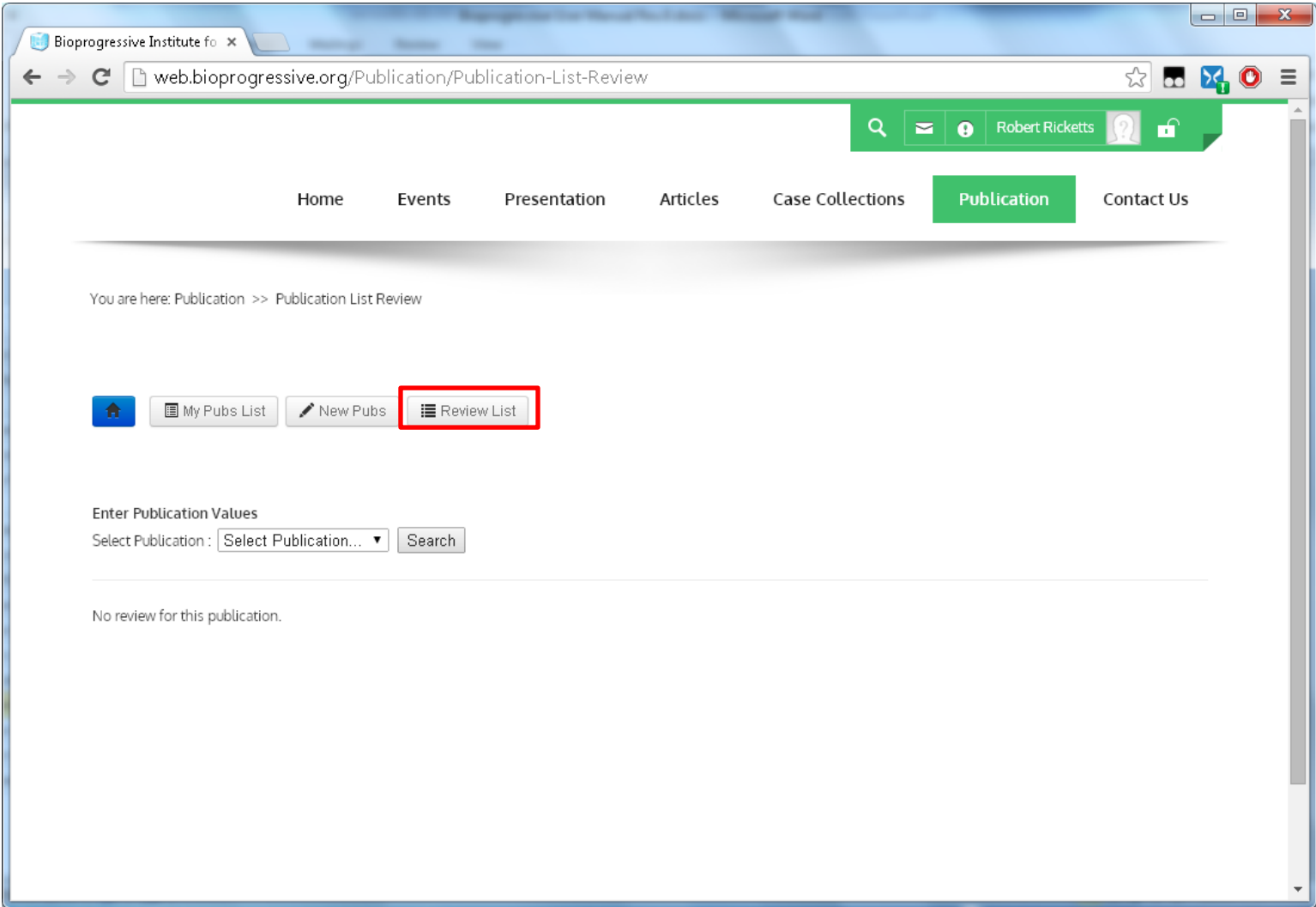Home   Events   Presentation   Articles   Case Collections   **Publication**   Contact Us

You are here: Publication >> Publication Submit

🏠   📋 My Pubs List   ✏ New Pubs   ☰ Review List

Data saved successfully.
Click here to back to Publication List
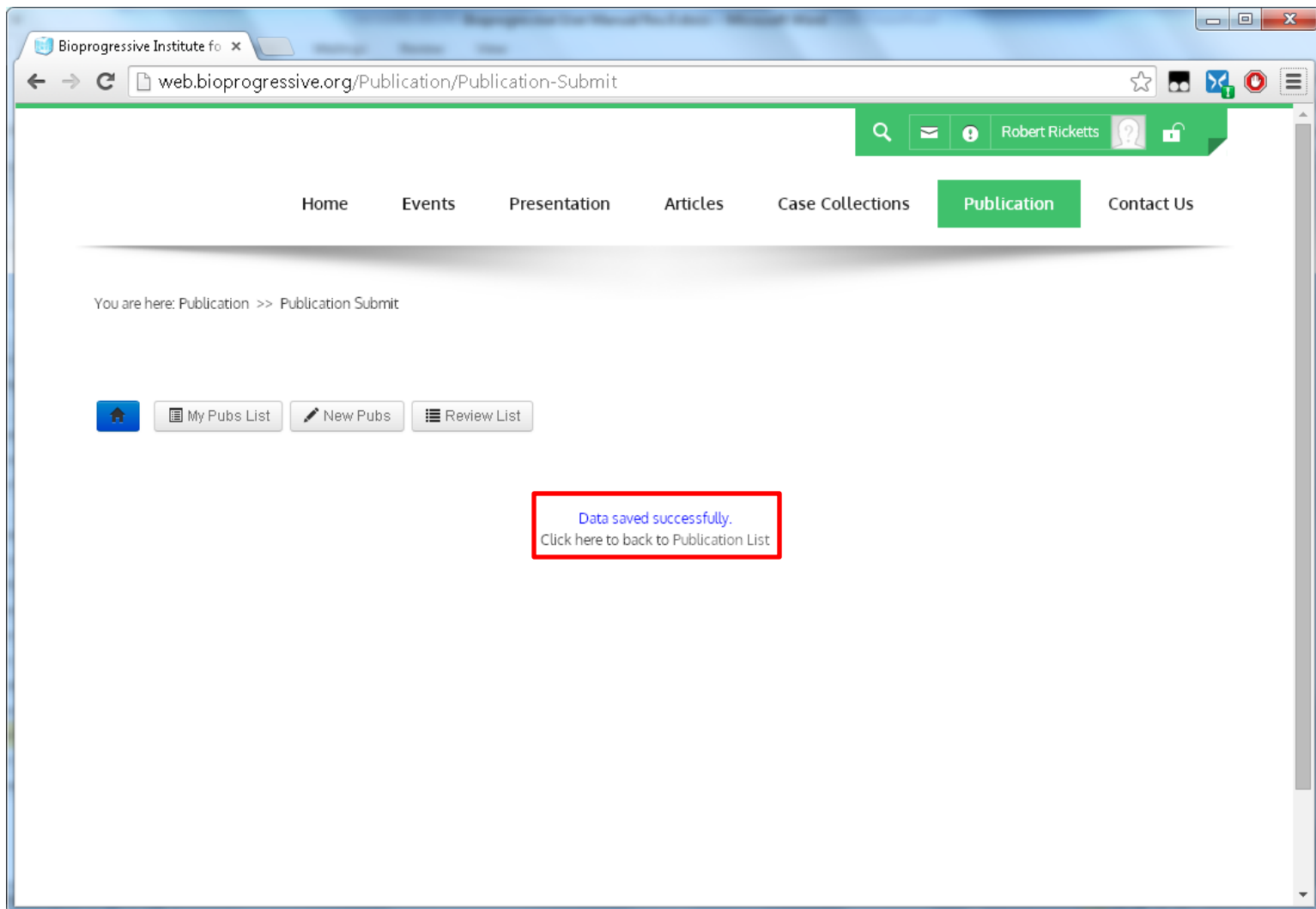
4. Click on *My Pubs List* to see publication that has been submit previously

5. Click on *Action* button to do other task

6. Click on *Request Review* to request a review from reviewer

Login as Reviewer

Reviewer user able to review all submitted case before its being approved by Editor user.

Please login using reviewer user to access reviewer function.

Review a Case

1. Please login using reviewer user and then click *Case Collections*

2. Then click *Submit Review* button to review case

3. All case that need to being reviewed listed on this page

4. Reviewer may to download the Case Summary first before doing review as shown below

5. Fill all required information and then click *Add Review* button to submit review for selected case

Review a Publication

1. Please login using reviewer user and then click *Publication*

2. Then click *Submit Review* button to review publication

3. All publication that need to being reviewed listed on this page

4. Reviewer may to download the Publication Summary first before doing review as shown below

5. Fill all required information and then click *Add My Review* button to submit review for selected publication

Login as Editor User

Editor user able to assign a user as reviewer & approve a case and publication that has been reviewed

Assign Reviewer for a Case

1. Please login using editor user and then click *Case Collections*

2. Then click *Assign Reviewer* button to assign a reviewer

3. Choose a user from drop down menu on selected case and then click *[+]* button to assign selected user as reviewer

Case Approval

4. Please login using editor user and then click *Case Collections*

5. Then click *Case Approval* button to approve case

6. All case that need to being approved listed on this page

7. Editor may to download the Case Summary first before giving approval as shown below

8. Click *Publish* button to approve and publish selected case

Assign Reviewer for a Publication

1. Please login using editor user and then click *Publication*

2. Then click *Assign Reviewer* button to assign a reviewer

3. Choose a user from drop down menu on selected publication and then click *[+]* button to assign selected user as reviewer

Publication Approval

1. Please login using editor user and then click *Publication*

2. Then click *Pubs Approval* button to approve publication

3. All publication that need to being approved listed on this page

4. Click *Approve to Publish* button to approve & publish selected publication